

PRIVACY NOTICE

George Z. Georgiou & Associates LLC ("GZG", "we", "us", "our"), with registered address at 1 Iras Street, 1060 Nicosia, Cyprus acts as a data controller when collecting and processing your personal data for the purposes of organising the conference titled "Cyprus Current Affairs Forum: "Sanctions Focus" on 21 June 2023 (the 'Conference').

With this privacy notice we inform you about the way and the purposes for which we process your personal data and the rights you have.

You can contact us at the following address and phone numbers:

George Z. Georgiou & Associates LLC

Address: 1 Iras Street, 1060 – Nicosia, Cyprus

E-mail: dpo@gzg.com.cy

Tel: +357 22763340

What personal data we collect and process

GZG collects, stores and processes the following personal data concerning you:

If you are a Participant

Purpose	Personal Data	Legal Basis	Retention Period
The organisation of the conference; and communication with participants for this purpose. To manage your participation in the event, following your registration. To manage your participation in the Conference side events. To perform any Conference follow-up actions To share conference content.	The individual details of the Delegate as shown on the registration form for the Conference: name, surname, Job Title, Company/Organization, Address, telephone number, e-mail, any other requirements/comments.	Our legitimate interests, i. e. the organisation of a conference.	The data is deleted within 1 month after the end of the conference, unless the data were maintained prior to the Conference for different purposes such as if you are a client of the firm and we need the data in order to provide you with our services

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If you are Business Contacts/Speakers

Purpose	Personal Data	Legal Basis	Retention Period
<p>To register you as partners – speakers of the Conference</p> <p>To post a list of the conference topics and the specialties of the speakers/panelists on our website and share it with participants.</p>	Name and biographical information, contact details	Legitimate interest, to organise the conference	They are published on the page for a brief period of time after the Conference. They are subsequently retained in the GZG archive for historical record purposes, as described below.
To register you as speakers/panelists for conference topics/panel discussions	CVs, bios	Legitimate interests	Retained for 1 year after the end of our cooperation
For record purposes and to keep a history of previous conferences and events	Seminars and lectures presented by each presenter/lecturer	Our legitimate interests and in particular the keeping of a record of the historical activity of previous conferences and events	Will be kept in our archive for 10 years

Data Retention and Security

Your personal data is kept and stored at our offices only for as long as necessary to fulfil our purposes as described above. You can contact us to find out more about the storage periods. After the predefined retention periods, your personal data will be destroyed.

In case the collection and processing is done with your consent (e. g. sending informative material) - until you withdraw your consent. To withdraw your consent you can contact our DPO at dpo@gzg.com.cy or use the link provided for this purpose in each of our newsletters). Once we receive notice of the withdrawal of your consent, we will stop sending you promotional material.

For the security of your personal data, we implement the necessary technical and organizational measures to prevent any data from being accidentally or unlawfully destroyed, lost, altered, or disclosed without authorization. In addition, only those who need to have access to your personal data for the purposes set out above, process the data on our instructions and are subject to a duty of confidentiality. For more information about the measures we are taking, you can contact us at dpo@gzg.com.cy

Transfer of your personal data to third parties

We may send your personal data to third parties within the European Union with whom we cooperate for the organisation of the Conference (e. g. IT service providers and event organisers). We require third parties to respect your personal data, ensure their protection and process them in accordance with the relevant laws.

Your Rights

You can find out what personal data we hold about you and you can request a copy and/or correction (if incorrect or inaccurate) and/or deletion. As mentioned above, you can request that we stop using your personal data to send you promotional material. The easiest way is to withdraw your consent (by contacting us at dpo@gzg.com.cy or using the link provided for this purpose in each of our newsletters).

How to exercise your data protection rights

If you wish to exercise any of these rights you can do so by contacting us at dpo@gzg.com.cy or at the contact details listed at the beginning of this Privacy Notice.

If you wish to complain about the way we process your personal data you can also contact us, we will investigate your complaint and work with you to resolve it. In addition, you have the right to lodge a complaint with the Commissioner for Personal Data Protection of Cyprus at commissioner@dataprotection.gov.cy or by telephone +357 22818456 or at the office at 1 Iasonos Street, 2nd floor, 1082 Nicosia.